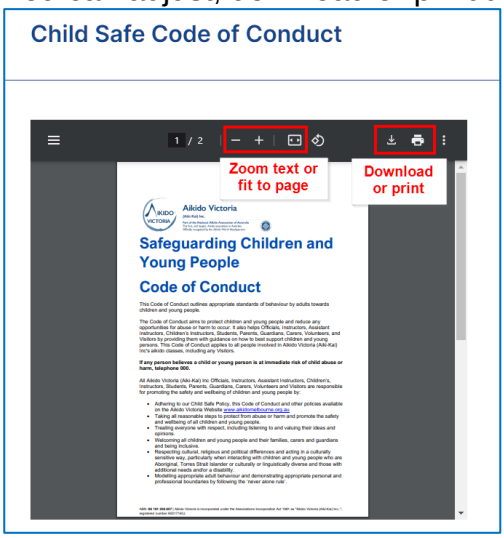
How to electronically sign the Child Safe Code of Conduct

1. Go to the **Child Safe Code of Conduct** form on the Aikido Victoria webpage: https://aikidomelbourne.org.au/child-safe-code-of-conduct-2/
2. Read the Code of Conduct. It will be displayed as a PDF.
   You can adjust, download or print the Code of Conduct if you like.



3. When you are ready to sign, scroll down and enter your details.
   Note: Enter your AKA Membership Number if you have one. Otherwise, leave this field blank.
4. In the Signature field, use a mouse, stylus or fingertip (if using a touchscreen) to add your signature to the form.

5. Click **Continue** and follow the instructions on the screen.
   If you have not filled in something, you will be asked to correct it.
6. You will see a confirmation message and receive an email copy of your signed form.
   The Aikido Victoria Child Safe Officer will also receive a copy.

   If you have any technical issues with completing the form, please contact aikidovictoria@gmail.com
   Questions or concerns about Child Safety can be send to our Child Safe Officer at childsafe@aikidomelbourne.org.au