Aikido Victoria
(Aiki-Kai) Inc.
Part of the National Aikido Association of Australia
The first, and largest, Aikido association in Australia
Officially recognised by the Aikido World Headquarters

SUMMARY SHEET: Safeguarding of Children and Young People Policy

Aikido Victoria is committed to the safety and wellbeing of children and young people (under 18 years of age). It is important that everyone is aware of their responsibilities under our Policy especially our 'Never Alone' rule.

This is a brief overview of Aikido Victoria's Safeguarding of Children and Young People Policy. It does not replace the information contained within the Policy or requirement for instructors to complete our Child Safe training.

Who must comply with and adhere to the Policy?

All Aikido Victorian representatives including students, officials, instructors, assistant instructors, children's instructors, parents, guardians, carers, volunteers and visitors must comply with the Policy.

The Policy should be read in conjunction with Aikido Victoria's Safeguarding Children and Young People Code of Conduct, and other associated policies, practices and procedures which guide the conduct of Aikido Victoria's representatives, both generally and in relation to children and young people.

The Child Safe Standards

Aikido Victoria's Policy has been developed in response to the Victorian Government's introduction of **eleven compulsory minimum standards** that apply to organisations that provide services to children and young people. The standards were developed to help protect children and young people from abuse.

The Reportable Conduct Scheme

The **Reportable Conduct Scheme** requires Aikido Victoria to respond to allegations of child-related misconduct made against an Aikido Victoria representative and mandates the reporting of allegations. Aikido Victoria **must report all allegations** received to the Commission for Children and Young People.

All Aikido Victoria representatives are required to immediately report any allegations of child abuse, any concerns for the safety of a child or young person, or any practice or behaviour by a representative of Aikido Victoria that does not align with Aikido Victoria's Safeguarding of Children and Young People Policy / Child Safe Code of Conduct.

Aikido Victoria prides itself on being a child safe organisation with zero tolerance for child abuse.

Examples of Child Abuse

Physical Abuse – intentional, accidental or threatening to cause physical injury to a child.

Sexual Abuse – when an adult uses their authority to involve a child in sexual activity.

Emotional / Psychological Abuse – serious emotional or psychological abuse occurs when harm is inflicted on a child through repeated rejection, isolation, by threats or violence.

Neglect – failure to provide a child with the basic necessities of life, such as food, clothing, shelter, hygiene, medical attention or adequate supervision.

Grooming – targeted communication by an adult with the intent of committing child sexual abuse.

How to Report an Allegation

1. Refer to the Process for Reporting a Child Safety Concern or Complaint Flowchart.
2. Adult Reporters: Complete Aikido Victoria's Safeguarding Children and Young People Incident Report.
3. Young Reporters: Complete Aikido Victoria's Safeguarding Children and Young People Incident Report Form (for Young Reporters).
4. Report to the Aikido Victoria Child Safety Officer at childsafe@aikidomelbourne.org.au

If you need support

If you need further support in dealing with concerns or allegations raised, please email Aikido Victoria's Child Safety Officer at childsafe@aikidomelbourne.org.au

ABN: **86 181 206 607** | Aikido Victoria is incorporated under the Associations Incorporation Act 1981 as "Aikido Victoria (Aiki-Kai) Inc..", registered number A0017140J.